



AUDIT COMMITTEE MEETING Wednesday, March 19, 2025

An Audit Committee Meeting for the Municipality of the District of Yarmouth was held in the Board Room on Wednesday, March 19, 2025.

1. The meeting was called to order at 4:02 p.m. by Councillor Jim Baxter. Those present were Deputy Warden Trevor Cunningham, Citizen Representatives Carole Hill-Bojarski, Jennifer Ardiel and Dean Fuller, Angelique LeBlanc, Deputy Director of Finance, Greg Shay, Director of Finance, Victoria Brooks, CAO, and Jenny Porter, Deputy Municipal Clerk.

Also in attendance were Gloria Banks and Stephanie LeBlanc from Doane Grant Thornton.

2. **Land Acknowledgement** - I would like to begin by acknowledging that we are meeting on the traditional lands of the Acadia First Nation, part of Mi'kma'ki (meeg-ma-gee), the ancestral territory of the Mi'kmaq people.
3. **Approval of Agenda**

It was moved by Deputy Warden Trevor Cunningham, seconded by Citizen Representative Carole Hill-Bojarski to approve the agenda as circulated.

Motion carried.

4. **Approval of Minutes from November 21, 2024**

It was moved by Deputy Warden Trevor Cunningham, seconded by Citizen Representative Dean Fuller to approve the minutes of November 21, 2025, as presented.

Motion carried.

5. **Presentations**

5.1 RTAC, Doane Grant Thornton

Gloria Banks and Stephanie LeBlanc, from Doane Grant Thornton presented the Status Report and 2024-25 Audit Plan to the Audit Committee.

6. Other Business

The Audit Committee will schedule another meeting before meeting again with Doane Grant Thornton.

7. Adjournment

The Chair adjourned the meeting at 4:40 p.m.


Councillor Jim Baxter, Chair


Jenny Porter, Deputy Municipal Clerk