



**REGULAR MEETING  
MUNICIPAL COUNCIL  
MUNICIPALITY OF THE DISTRICT OF YARMOUTH  
Wednesday, May 21, 2025**

A Regular Meeting of the Municipal Council for the Municipality of the District of Yarmouth was held in Council Chambers on Wednesday, May 21, 2025.

1. The meeting was called to order at 6:02 p.m. by Warden John Cunningham with the following in attendance: Deputy Warden Trevor Cunningham, Councillor Jim Baxter, Councillor Daniel Muise, Councillor Loren Cushing, Councillor Trevor Perry, Councillor Phil Mooney, Victoria Brooks CAO, and Jenny Porter, Deputy Municipal Clerk.

Also, in attendance for a portion of the meeting were Greg Shay, Director of Finance, and Angelique LeBlanc, Deputy Director of Finance.

2. **Land Acknowledgement** - I would like to begin by acknowledging that we are on the traditional lands of the Acadia First Nation, part of Mi'kma'ki (meeg-ma-gee), the ancestral territory of the Mi'kmaq people.
3. **Singing of O Canada**
4. **Approval of Agenda (Additions/Deletions)**

CAO Brooks requested to add item 8.3 Canada Post Strike.

***It was moved by Councillor Daniel Muise, seconded by Councillor Loren Cushing to approve the agenda as amended.***

***Motion carried.***

5. **Declarations of any conflicts of interest**

Councillor Jim Baxter declared a conflict of interest on item 10.2 Parkland Dedication MGA 22:2 (a).

6. **Approval of Minutes**

- 6.1 **April 23, 2025 Regular Council**

***With no amendments, the Chair declared the minutes adopted as circulated.***

## **7. Old Business**

### **7.1 Active Transportation Master Plan**

*The Chair called a two minute recess .*

*The Chair called back to order at 6:06 p.m.*

CAO Brooks provided Council with an update on the public engagement process for the Active Transportation Master Plan and highlighted several potential trail projects that have been identified.

## **8. New Business**

### **8.1 Recommendations from COTW**

#### **8.1.1 2025-2026 Budget**

##### **8.1.1.1 Rates**

**8.1.1.1.1 Residential and Resource Tax Rate**

**8.1.1.1.2 Commercial Tax Rate**

**8.1.1.1.3 Special Assessment**

*It was moved by Councillor Loren Cushing,  
seconded by Councillor Jim Baxter,*

*Be it resolved that the Municipality of the District  
of Yarmouth approves the following Rates for the  
2025-2026 Fiscal Year:*

*Residential and Resource Tax Rates at \$1.18 per  
\$100 of assessment;*

*Commercial Tax Rate at \$2.17 per \$100 of  
assessment; and*

*Special Assessment Rate/Sewer Rate at \$89.66  
per unit equivalent per quarter.*

*Motion carried.*

##### **8.1.1.1.4 Fire Rates**

*It was moved by Councillor Loren Cushing,  
seconded by Councillor Jim Baxter,*

*Be it resolved that the Municipality of the District  
of Yarmouth approves the following Fire Rates for  
the 2025-2026 Fiscal Year:*

*Fire Rate for Carleton at \$0.11 per \$100 of  
assessment;*

*Fire Rate for Port Maitland at \$0.14 per \$100 of assessment;  
 Fire Rate for Yarmouth at \$0.20 per \$100 of assessment;  
 Fire Rate for Lakes & District at \$0.17 per \$100 of assessment;  
 Fire Rate for Lake Vaughn at \$0.15 per \$100 of assessment;  
 Fire Rate for Valley & District at \$0.10 per \$100 of assessment; and  
 Fire Rate for Kemptville at \$0.08 per \$100 of assessment.*

*Motion carried.*

**8.1.1.2 Draft 2025-2026 Operating Budget**

*It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Trevor Perry to approve the 2025-2026 Operating Budget as presented.*

*Motion carried.*

**8.1.1.3 Confirmation of Municipal Grants**

*It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Phil Mooney to approve the Municipal Grants amount of \$112,958.52 as presented.*

*Motion carried.*

<b>Organization</b>	<b>2025-26 Approved</b>
<b>Regular</b>	
Bursaries	\$4,000.00
Exempt Properties	\$30,773.52
Acts of Kindness	\$1,000.00
Bay of Fundy Sea Kayak Symposium	\$1,000.00
Cycling Without Age	\$2,000.00
Forest Glen Community Centre	\$2,000.00
Gille Boudreau & Friends	\$1,000.00
Harbour Front Museum (FOYL)	\$2,000.00
Hear! Hear! Society	\$1,000.00
Jocelyn Stewart Foundation	\$1,000.00

Pierce Park Scout Camp	\$1,500.00
Rotary Club	\$1,000.00
Sara Corning Society	\$1,500.00
South Ohio Community Centre Society	\$2,385.00
SW Fusion Girls U18 Navy Volleyball	\$500.00
SW Fusion U18 Girls White	\$1,000.00
SW Nova Biosphere Reserve Association	\$1,000.00
Southwest Paddlers Association	\$1,000.00
Temple Seniors Soup Kitchen	\$1,000.00
Thriving Twogether Society	\$1,000.00
Tri County Rugby Football Club	\$500.00
Tusket River Environmental Protection Association (TREPA)	\$1,500.00
We Got Your BackPacks	\$3,000.00
Yarm Town & Country Sports Heritage	\$500.00
Yarmouth Agriculture Society	\$1,500.00
Yarmouth Arts Regional Council	\$2,000.00
Yarmouth County Historical Society	\$1,250.00
Yarmouth County Mutual Aid	\$2,000.00
Yarmouth Gateway Opener	\$1,000.00
Yarmouth Golf and Country Club	\$1,000.00
Yarmouth Hospital Foundation	\$2,000.00
Yarmouth Trail Development Association	\$6,000.00
<b>Regular Subtotal</b>	<b>\$79,908.52</b>
<b>Tourism</b>	
Jeux Acadie 40e Games	\$1,000.00
Roaring 20's Antique Car Club	\$2,500.00
The Shag Harbour Incident Society	\$1,000.00
Western NS Arts & Heritage Society	\$2,000.00
Yarmouth Events Association	\$500.00
Y-Con	\$5,000.00
<b>Tourism Subtotal</b>	<b>\$12,000.00</b>
<b>Placemaking</b>	
Barbs Bench	\$4,750.00
Central Chebogue Ltd Baptist Church Heritage Society	\$2,500.00
Friends & Neighbours of Sandford	\$1,250.00
<b>Placemaking Subtotal</b>	<b>\$8,500.00</b>
<b>Parkland</b>	
Yarmouth Life Skills	\$600.00
<b>Parkland Subtotal</b>	<b>\$600.00</b>

<b>Contingency</b>	
Base	\$10,000.00
Elementary Swim	\$1,200.00
<b>Other Contingency Projects</b>	
Town Crier	\$750.00
<b>Contingency Subtotal</b>	<b>\$11,950.00</b>
<b>Total Grants</b>	<b>\$112,958.52</b>

**8.1.2 Request for Financial Support for Ice Pad**

*It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise that the Municipality of the District of Yarmouth approve its share of \$50,000 (\$19,333.00) for the ice pad replacement in Arena 1 at the Mariners Centre.*

**Amendment**

*It was moved by Councillor Daniel Muise, seconded by Councillor Phil Mooney that the motion be amended to specify that the funding is for design work related to the ice pad replacement in Arena 1 at the Mariners Centre.*

*Motion carried.*

**Amended Motion**

*It was moved by Councillor Phil Mooney, seconded by Councillor Daniel Muise that that the Municipality of the District of Yarmouth approve its share of \$50,000 (\$19,333.00) for the design work related to the ice pad replacement in Arena 1 at the Mariners Centre.*

*Motion carried.*

**8.1.3 YASTA Presentation Request**

*It was moved by Councillor Phil Mooney, seconded by Councillor Trevor Perry that staff invite Neil MacKenzie, CEO of Yarmouth and Acadian Shores Tourism Association (YASTA), to make a presentation to Committee of the Whole.*

*Motion carried.*

#### **8.1.4 Legislative Agenda Amendments**

*It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Jim Baxter to approve the 2025 Legislative Agenda amendments as presented.*

*Motion carried.*

#### **8.2 Second Reading of Sewer By-Law S-084-25**

*It was moved by Deputy Warden Trevor Cunningham, seconded by Councillor Jim Baxter to approve Second Reading of Sewer By-Law S-084-25.*

*Motion carried.*

#### **8.3 Support for PCAP Funding Submissions - NWRBP Phase II Wastewater Collection System**

*It was moved by Councillor Phil Mooney, seconded by Deputy Warden Trevor Cunningham that,*

*WHEREAS the Municipality is committed to advancing economic development by supporting the Nova West Regional Business Park (NWRBP) Phase II Wastewater Collection System project to provide critical infrastructure for business growth;*

*THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of the District of Yarmouth supports the submission of funding application for the following project:*

*1. NWRBP Phase II Wastewater Collection System: To develop essential infrastructure required for the expansion and effective operation of the business park.*

*AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer (CAO) is authorized to execute and submit the funding applications and any supporting documentation required for these projects.*

*Motion carried.*

#### **8.4 Canada Post Strike**

CAO Brooks informed Council that staff are currently developing a communication plan for the distribution of tax bills and payment processing in the event of a Canada Post strike.

**She indicated she may request Council amend the 2025 due date of taxes as stipulated in the Tax Collection Policy.**

## 9. Correspondence

### 9.1 For Action

#### 9.1.1 June 4<sup>th</sup> Day of Awareness – Barb’s Bench

CAO Brooks highlighted the public event.

### 9.2 For Information

#### 9.2.1 Response regarding Review of NS Accessibility Act – Accessibility Advisory Committee Membership

#### 9.2.2 Invitation to NSCC Graduation

#### 9.2.3 2025 Y-Con Mario Kart Invitational

#### 9.2.4 NSFM – Code of Conduct Training

*It was moved by Councillor Phil Mooney, seconded by  
Councillor Loren Cushing to accept the correspondence for  
information and place it on file.*

*Motion carried.*

## 10. Reports

### 10.1 CAO’s Report

*It was moved by Councillor Daniel Muise, seconded by Councillor  
Loren Cushing to accept the CAO’s report as presented.*

*Motion carried.*

### 10.2 Warden’s Report

The Warden provided a verbal report.

### 10.3 Legal Entities

#### 10.3.1 Mariners Centre Expansion Board

10.3.2 Mariners Centre Management Authority – Councillor Muise  
provided a verbal update.

#### 10.3.3 Regional Solid Waste Authority

#### 10.3.4 Western Counties Regional Library

#### 10.3.5 Yarmouth Area Industrial Commission

#### 10.3.6 Yarmouth and Acadian Shores Tourism Association

#### 10.3.7 Yarmouth International Airport Corporation

#### 10.3.8 Wester Regional Enterprise Network Liason and Oversight Committee

### 10.4 Advisory

#### 10.4.1 Audit Committee

- 10.4.2 Accessibility Advisory Committee
- 10.4.3 CAO Committee
- 10.4.4 Diversity, Equity, and Inclusion Advisory Committee
- 10.4.5 Doctor Recruitment and Retention Committee
- 10.4.6 REMO Executive Committee
- 10.4.7 Heritage Advisory Committee
- 10.4.8 Joint Green Energy Committee
- 10.4.9 Joint Police Advisory Committee
- 10.4.10 Planning Advisory Committee
- 10.4.11 Marketing Promotions Levy Advisory Committee
- 10.4.12 Yarmouth Recreation Committee

## 10.5 Ad-Hoc

### 10.5.1 Fence Arbitration Committee

## 11. Public Comments

There were no comments from the public.

*It was moved by Councillor Phil Mooney, seconded by Councillor Jim Baxter to hold a five minute recess.*

*Motion carried.*

*The Chair called back to order at 7:16 p.m.*

## 12. In-Camera

*It was moved by Councillor Daniel Muise, seconded by Deputy Warden Trevor Cunningham to move in-camera at 7:16 p.m.*

*Motion carried.*

### 12.1 Quarterly Personnel – MGA 22:2 (c)

### 12.2 Parkland Dedication – MGA 22:2 (a)

*Consensus was reached at 7:55 p.m. to move out of in-camera.*

*The Chair called the meeting back to order at 7:55 p.m.*

## 13. In-Camera Recommendations

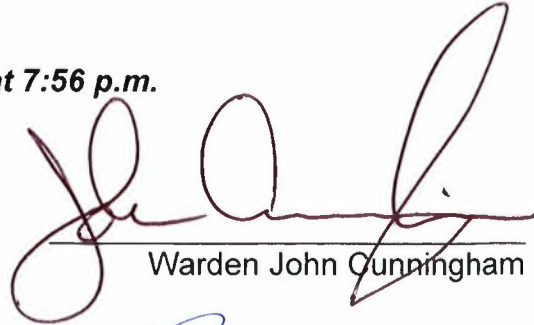
### File 10003

*It was moved by Deputy Warden Trevor Cunningham seconded by Councillor Phil Mooney that the Municipality accept the amount of \$1,800.00, equivalent to 5% of the market value of Lot-24-1 & 24-2, as Parkland Dedication for PID 90142837, File 10003.*

**Motion carried.**

**14. Adjournment**


***The Chair adjourned the meeting at 7:56 p.m.***



Warden John Cunningham



Victoria Brooks, CAO



Jenny Porter, Deputy Municipal Clerk