



**YARMOUTH INTERNATIONAL AIRPORT
Regular Meeting**

Wednesday, March 19, 2024

1. Call to Order/ Record of Attendance

A regular board meeting was held on Wednesday, March 19, 2025, at the Airport. The meeting was called to order at 2:00 p.m. by Chair, Darryl LeBlanc with the following in attendance:

Councillor Darryl LeBlanc – MODA
Warden John Cunningham – MODY
Councillor Gil Dares - TOY
Dean Fuller – Citizen Representative
Dale Royal – Citizen Representative
Greg Shay – Acting Airport Manager
Alain Muise – CAO, MODA
Jenny Porter – Recording Secretary

Regrets - Mani Chakrabarty, Citizen Representative

2. Approval of Agenda

It was moved by Warden John Cunningham, seconded by Citizen Representative Dale Royal to approve the agenda as circulated.

Motion carried.

3. Approval of Minutes from February 12, 2025

It was moved by Councillor Gil Dares, seconded by Warden John Cunningham to approve the minutes of February 12, 2025, as presented.

Motion carried.

4. Business Arising from the Minutes

There was no business arising.

5. Financial Update

8.1 Financial Statement to February 28, 2025

Greg Shay, Acting Airport Manager presented the financial statements up to February 28, 2025.

It was moved by Warden John Cunningham, seconded by Citizen Representative Dean Fuller to accept the financial statements to February 28, 2025, as presented.

Motion carried.

6. New Business

6.1 CanMac Economics – Economic Impact Report December 2024

Greg Shay, Airport Manager, informed the Board that the report is for information but it does provide a benchmark of where the airports economic contribution has at this point in time.

6.2 SWOT FDI Recommendation Prioritized

6.2.1 Unofficial Meeting Notes

Greg Shay, Airport Manager, presented the recommendations from the Explorer Solutions SWOT Analysis in a prioritized order. The next step will be to engage the Task Force and create action items for the priorities.

Alain Muise arrived at 2:15 p.m.

It was moved by Councillor Gil Dares, seconded by Citizen Representative Dean Fuller to share the SWOT Analysis and the recommendations priority list with the Task Force.

Motion carried.

7. Old Business

7.1 Task Force Update

Councillor Dares informed the Board that the Task Force is looking to connect with NPR and a meeting with them will be held in the near future. The Task Force is recruiting new members, based on the SWOT recommendation. The current members will be reengaged to work with the

results of the SWOT Analysis.

7.2 Runway 06/24 Tender Ready Project

Greg Shay, Airport Manager, provided an update to the Board on the work being done by TetraTech to have the runway 06/24 nearer to a tender ready state. Having this work completed will be a budget item for 2025-2026.

8. Correspondence

None.

9. In-Camera

It was moved by Citizen Represent Dale Royal, seconded by Warden John Cunningham to move in-camera at 2:30 p.m.

Motion carried.

9.1 Contract Negotiations – MGA 22:2 (e)

Consensus was reached to move out of in-camera at 2:34 p.m.

The Chair called the meeting back to order at 2:34 p.m.

10. In-Camera Recommendations

Contract Negotiations – MGA 22:2 (e)

It was moved by Citizen Representative Dale Royal, seconded by Councillor Gil Dares to accept the Memorandum of Agreement between the Yarmouth International Airport Corporation and Public Service Alliance of Canada, UTCE Local 80808, as presented.

Motion carried.

11. Date, Time, and Location of Next Meeting – April 16, 2025, 1:00 p.m., at the Airport.

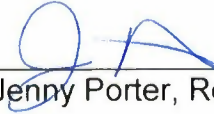
A Special meeting may be called prior to this date to review the budget.

12. Adjournment

The Chair adjourned the meeting at 2:39 p.m.



Councillor Darryl LeBlanc, Chair



Jenny Porter, Recording Secretary



YARMOUTH INTERNATIONAL AIRPORT Special Meeting

Tuesday, April 1, 2025

1. **Call to Order/ Record of Attendance**

A Special Board meeting was held on Tuesday, April 1, 2025, at the Airport. The meeting was called to order at 10:07 a.m. by Chair Councillor Darryl LeBlanc with the following in attendance:

Councillor Darryl LeBlanc – MODA
Deputy Warden Trevor Cunningham – MODY Alternate
Councillor Gil Dares – TOY
Mani Chakrabarty, Citizen Representative (virtual)
Dean Fuller – Citizen Representative
Dale Royal – Citizen Representative
Jenny Porter – Recording Secretary

Regrets: Warden John Cunningham

2. **Approval of Agenda**

The agenda was approved as circulated.

3. **In-Camera**

It was moved by Citizen Representative Dale Royal, seconded by Councillor Gil Dares to move in-camera at 10:08 a.m.

Motion carried.

10.1 **Contract Negotiations – MGA 22:2 (e)**

Consensus was reached to move out of in-camera at 10:42 a.m.

The Chair called the meeting back to order at 10:42 a.m.

4. In-Camera Recommendations

Chief Executive Services Proposal

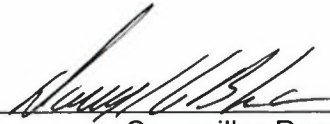
It was moved by Deputy Warden Trevor Cunningham, seconded by Citizen Representative Dale Royal that the Yarmouth International Airport Corporation Board accept, in principle, the Chief Executive Services proposal as presented, and that proposal will form the basis of a negotiated contract.

Motion carried.

5. Adjournment

It was moved by Citizen Representative Dale Royal, seconded by Citizen Representative Dean Fuller to adjourn the meeting at 10:47 a.m.

Motion carried.



Councillor Darryl LeBlanc, Chair



Jenny Porter, Recording Secretary



**YARMOUTH INTERNATIONAL AIRPORT
Regular Meeting**

Wednesday, April 9, 2024

1. Call to Order/ Record of Attendance

A regular board meeting was held on Wednesday, April 9, 2025, at the Airport. The meeting was called to order at 10:00 a.m. by Chair, Darryl LeBlanc with the following in attendance:

Councillor Darryl LeBlanc – MODA
Deputy Warden Trevor Cunningham – MODY Alternate
Councillor Gil Dares - TOY
Mani Chakrabarty, Citizen Representative
Dean Fuller – Citizen Representative
Greg Shay – Acting Airport Manager
Lindsay Florian – Recording Secretary

Regrets - Dale Royal – Citizen Representative

2. Approval of Agenda

It was moved by Deputy Warden Trevor Cunningham, seconded by Citizen Representative Dean Fuller to approve the agenda as amended with the following addition of item 9.1 Contract Negotiations.

Motion carried.

3. Approval of Minutes from March 19, 2025

It was moved by Councillor Gil Dares, seconded by Citizen Representative Dean Fuller to approve the minutes of March 19, 2025, as presented.

Motion carried.

4. Business Arising from the Minutes

There was no business arising.

5. Financial Update

5.1 Financial Statement to March 31, 2025

Greg Shay, Acting Airport Manager presented the financial statements up to March 31, 2025.

5.2 Draft 2025-2026 Operating Budget

5.2.1 Draft 2025-2026 Operating Budget Commentary

Greg Shay, Acting Airport Manager presented the draft operating budget for 2025-2026.

It was moved by It was moved by Citizen Representative Dean Fuller, seconded by Citizen Representative Mani Chakrabarty to approve the 2025-2026 Operating Budget, as presented.

Motion carried.

6. New Business

There was no new business.

7. Old Business

There was no old business.

8. Correspondence

There was no correspondence.

9. In-Camera

9.1 Contract Negotiations – MGA 22:2 (e)

10. In-Camera Recommendations

There was no in-camera recommendations.

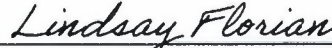
11. Date, Time, and Location of Next Meeting

12. Adjournment

The Chair adjourned the meeting at 11:49 a.m.



Councillor Darryl LeBlanc, Chair



Lindsay Florian, Recording Secretary